

## **APPEAL PROCESS:**

### **CRIMINAL:**

APPEAL BONDS MUST BE FILLED-OUT WITHIN TEN (10) DAYS OF THE JUDGEMENT SETTING IN COURT AND APPROVED BY THE JUDGE. MONIES MUST BE IN THE FORM OF MONEY ORDER OR CASHIER'S CHECK. ONCE FORM IS COMPLETED, THE JUDGE WILL THEN APPROVE OR DENY THE APPEAL. THE PERSON APPEALING WILL EITHER HAVE TO PUT UP DOUBLE THE AMOUNT OF JUDGEMENT OR EMPLOY TWO (2) SURETIES, (THESE BEING TWO (2) PERSONS THAT WILL BE RESPONSIBLE FOR PAYING THE JUDGEMENT IN THE EVENT THAT THE APPEALING PARTY LOSES IN COUNTY COURT HEARING.) THERE IS A \$212.00 FILING FEE AND A \$10.00 TRANSCRIPTION FEE REQUIRED BY THE COUNTY CLERK'S OFFICE. ONCE THE APPEAL PROCESS HAS BEGUN, THE COUNTY CLERK'S OFFICE WILL CONTACT BOTH PARTIES OF THE COURT DATE. ALL INFORMATION HAS BEEN FORWARDED TO THE COUNTY COURT.

### **CIVIL PROCEDURES:**

**FORCIBLES:** THERE IS A FIVE (5) DAY APPEAL PROCESS FOR FORCIBLE DETAINER/ EVICTIONS. TWICE THE AMOUNT OF JUDGEMENT, ONE (1) MONTH'S RENT IN ADVANCE, \$212.00 FILING FEE AND A \$10.00 TRANSCRIPTION FEE MUST BE SUBMITTED IN THE FORM OF MONEY ORDER OR CASHIER'S CHECK FOR PROCESSING TO THE COUNTY CLERK'S OFFICE.

**SMALL CLAIMS:** THERE IS A TEN (10) DAY APPEAL PROCESS FOR SMALL CLAIMS COURT. TWICE THE AMOUNT OF JUDGEMENT, \$212.00 FILING FEE AND A \$10.00 TRANSCRIPTION FEE MUST BE SUBMITTED IN THE FORM OF MONEY ORDER OR CASHIER'S CHECK FOR PROCESSING TO THE COUNTY CLERK'S OFFICE